

Matlacha/Pine Island Fire Control District
Minutes for Regular Commissioners Board Meeting
October 26, 2022

Call to Order: Commissioner Player called the meeting to order at 5:02p.m.

Invocation: Commissioner Dreikorn led everyone in the invocation.

Pledge of Allegiance: Commissioner Player led everyone in the Pledge of Allegiance.

Roll Call: Commissioner Player, Price, DeLacey, and Cammick were present. Commissioner Dreikorn attended by phone.

Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Administrative Assistant Miles, Captain Barr, and Attorney Sarah Spector were present. Accountant Renee Lynch attended by phone.

Public: No public in attendance

Setting of Agenda: No changes to the agenda as presented. **Commissioner Dreikorn moved to approve the agenda as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

Approval of Minutes:

1. 8/12/22 Special Meeting Minutes **Commissioner Cammick moved to accept the minutes as presented. Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**
2. 8/24/22 Regular Meeting Minutes **Commissioner Price moved to accept the minutes as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**
3. 9/14/22 Tentative Budget Hearing Minutes **Commissioner Dreikorn moved to accept the minutes as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
4. 10/12/22 Final Budget Hearing **Commissioner Cammick moved to accept the minutes as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**
5. 10/12/22 Special Meeting Minutes **Commissioner Price moved to accept the minutes as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Treasurers Report: 8/20/22 – 9/23/22 & 9/24/22 – 10/21/22 Presented by Commissioner Cammick. **Commissioner Cammick moved to accept the 9/23/22 Treasurers Report as presented. Motion seconded by Commissioner Price. Motion passed unanimously.** Commissioner DeLacey moved to accept the 10/21/22 Treasurers Report as presented. **Motion seconded by Commissioner Dreikorn. Motion passed unanimously.**

Cash Disbursements: 8/20/22 – 9/23/22 & 9/24/22 – 10/21/22 Presented by Commissioner Cammick. **Commissioner Cammick moved to accept the 8/20/22 – 9/23/22 cash disbursements as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.** Commissioner DeLacey moved to accept the 9/24/22 – 10/21/22 cash disbursements as presented. **Motion seconded by Commissioner Price. Motion passed unanimously.**

Accountants Compilation Report: Accountant Renee Lynch presented the month end report for August 31, 2022 and September 30, 2022, **Commissioner Dreikorn moved to accept**

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Accountants Compilation Reports. Motion seconded by Commissioner DeLacey. Motion passed unanimously.

Commissioners' Expenses: None.

Guest Speakers: None.

Public Comment: No public in attendance.

Firefighters: None.

Union: None.

Old Business:

1. Station 2 land acquisition: Tentative date of December 1, 2022 for the rezoning hearing.
2. Annexation Update: Attorney Sarah Spector needed direction. Commissioner Dreikorn agreed to send the draft of the interlocal.

New Business:

1. Resolution 2022-012: Budget Amendment, presented by Renee. **Commissioner Price moved to approve the Resolution as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
2. Resolution 2022-013: Establish fund Balance Reserves, presented by Renee. **Commissioner Cammick moved to approve the Resolution as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**
3. Resolution 2022-014: Fixed Asset Disposition: This was not fully prepared due to the hurricane. **Commissioner Cammick moved to postpone the resolution for the next meeting. Motion seconded by Commissioner Price. Motion passed unanimously.**

Chief's Report:

- Centennial Bank increased out MM to 2% interest
- Elks Property next door may be coming up for sale soon.
- Possible delay in receipt of ad valorm tax. Executive order to extend deadlines for property tax.
- IMT team pulled out this week.
- Strike team pulled out this week as well.
- PIOs have also pulled out.
- Property tax decrease due to DR-422 decrease in value.
- Temporary housing/office
- ServePro will be here Friday currently the quote to fix all of the damage is approximately \$147,000.
- Vehicles have been inspected by insurance and we are waiting for quotes on repairs.
- We have been working on getting temporary housing and office space while Station 1 is being repaired. Lee County has offered to pay for these accommodations and is currently working on an MOU for us to sign. **Commissioner Price moved to give the chief authorization, after legal review, to execute an MOU with the county to expedite the temporary housing.**
- We will provide an action report over the next few months.

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- Pafford Medical has taken over 450 patients.
- Events: Fall fest, trunk or treat, trick or treat on fish streets.
- Chief asked the board to consider a \$3,000 bonus to the personnel. Being proposed for expediency of getting the money to the members of the union. This will not be reimbursable by FEMA, this would be just something that the District would do to take care of our staff. **Commissioner Cammick makes a motion to provide a bonus to bargaining unit employees of \$3,500 gross. Seconded by Commissioner DeLacey. Motion passed unanimously.**
- Commissioner Cammick would like to discuss the administrative staff, without any in the room. Chief, Administrative Chief's, and Administrative Assistant left the room. The commission discussed what they felt was reasonable. **Commissioner Price moved to give Chief Mickuleit \$6,500, Assistant Chief's Davis and Allen \$4,800, and Administrative Assistant Miles \$3,600. Motion seconded by DeLacey. Motion passed unanimously.**
- Matt's call report

Public Comment: No public in attendance

Good of the District: None

Adjournment:

Commissioner DeLacey moved to adjourn. Motion seconded by Commissioner Cammick. Motion passed unanimously.
Meeting adjourned.

Respectfully submitted,
Sarah Miles
District Administrative Assistant

Board Secretary

RESOLUTION 2022-012

A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, APPROVING BUDGET AMENDMENT #2022-005; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Matlacha/Pine Island Fire Control District (The District) desires to realign the fiscal year 2021-22 budget for estimated actual revenue and expenditures through September 30, 2022, particularly for the Station 2 land acquisition; and


WHEREAS, there are sufficient funds in the District's Committed Reserves to realign the reserves with estimated actual revenues and expenditures.

NOW, THEREFORE, BE IT RESOLVED by the Matlacha/Pine Island Fire Control District of Lee County, Florida, that:

1. The attached Budget Amendment #2022-005, which is attached hereto and incorporated herein by this reference, is hereby adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing the 26th day of October 2022.

Matlacha/Pine Island Fire Control District

 10/26/22

Tonya Player, Chair

ATTEST:



Neil Price, Secretary

MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT
BUDGET AMENDMENT
FISCAL YEAR 2021-22

BA #

2022-005

Account #	Account Description	Budget Prior to Amendment	REVENUE Increase (Decrease)	EXPENDITURES Increase (Decrease)	Budget After Amendment
522-992	Reserve for Contingencies/Disasters	\$ 1,289,073		332,292	\$ 1,621,365
522-991	Reserve for Compensated Absences	\$ 156,686		(156,686)	\$ -
522-994	Reserve for Stn 2 Land & Rebuilding	\$ 600,000		(300,000)	\$ 300,000
522-995	Reserve for Helipad/Training Grnds	\$ 250,000		(250,000)	\$ -
361-390	Interest Earnings	\$ 80,000	\$ (50,000)		\$ 30,000
365-000	Sale of Surplus & Scrap	\$ -	\$ 5,108		\$ 5,108
366-000	Contributions & Donations	\$ -	\$ 7,086		\$ 7,086
366-300	Insurance Proceeds	\$ -	\$ 34,212		\$ 34,212
369-910	Refund of Prior Year's Expenditures	\$ -	\$ 11,130		\$ 11,130
380-000	Debt Proceeds	\$ 350,000	\$ 25,000		\$ 375,000
522-460	Repair & Maintenance	\$ 177,500		\$ 22,500	\$ 200,000
522-610	Land	\$ -		\$ 241,000	\$ 241,000
522-640	Other Machinery & Equipment	\$ 157,000		\$ 143,430	\$ 300,430
					\$ -
					\$ -
					\$ -
					\$ -
		TOTALS:	\$ 32,536	\$ 32,536	

To amend the FY 2021-22 Budget to change the Committed Reserves as follows: a) Eliminate Reserve for Compensated Absences, b) Reduce Station 2 Land Reserve by \$300,000, c) Eliminate Reserve for Helipad/Training Grounds and d) Increase Reserve for Contingencies/Disasters by \$332,292. This Amendment also realigns both Revenues and Expenditures with estimated actuals through September 30, 2022 including Repair & Maintenance, Other Machinery & Equipment and the Station 2 Land Acquisition.

Prepared by: Renee Lynch-Wishin	Date: 9/16/2022	Approved by: Resolution #:	2022-012
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RESOLUTION No. 2022-013

RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, ADOPTING AMOUNTS OF COMMITMENTS AND ASSIGNMENTS OF FUND BALANCE AT SEPTEMBER 30, 2022 PURSUANT TO THE FUND BALANCE POLICY, AS AMENDED.

WHEREAS, the MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT of LEE County, Florida, has adopted a Fund Balance Policy, pursuant to Government Accounting Standards Board (GASB) Statement #54, *Fund Balance Reporting and Governmental Fund Type Definitions*; and


WHEREAS, the MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT desires to establish the amounts of Fund Balance Commitments and Assignments pursuant to Section D. *Reservations of Fund Balance (General Fund)* as of September 30, 2022.

NOW, THEREFORE, BE IT RESOLVED by the MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT of LEE County, Florida, that:

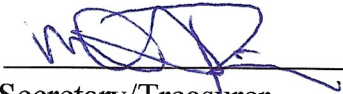
1. The Contingency/Disaster Reserve is hereby established in the amount of One Million Six Hundred Twenty-one Thousand Three hundred Sixty-five Dollars (\$1,621,365) as of September 30, 2022.
2. The Insurance Deductible Reserve is hereby established as Zero dollars (\$-0-) as of September 30, 2022.
3. The Reserves for Compensated Absences/Sick Pay is hereby established at Zero dollars (\$-0-) as of September 30, 2022.
4. The Debt Service Reserve is to remain at Two Hundred Eighty-nine Thousand Eight Hundred Thirteen Dollars (\$289,813) as of September 30, 2022.
5. A Station 2 Building Reserve is established for Three Hundred Thousand dollars (\$300,000) as of September 30, 2022.
6. A Cancer Reserve for Mandatory Payments is hereby established in the amount of Fifty Thousand Dollars (\$50,000) as of September 30, 2022.
7. There is no purpose identified for which an assignment of fund balance is made, therefore, Assigned Fund Balance is hereby established as zero dollars (\$-0-) as of September 30, 2022.
8. This Resolution will take effect immediately upon its adoption.

DULY ADOPTED this 26th day of October, 2022.

MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT

 10/26/22
Chairman Date

Vice-Chairman Date

 10/26/22
Secretary/Treasurer Date

ATTEST: _____