

**Matlacha/Pine Island Fire Control District
Minutes for Regular Commissioners Board Meeting
March 22, 2023**

Call to Order: Commissioner Player called the meeting to order at 5:02p.m.

Invocation: Commissioner DeLacey led everyone in the invocation.

Pledge of Allegiance: Commissioner Player led everyone in the Pledge of Allegiance.

Roll Call: Commissioner Player, Cammick, Price and DeLacey were present. Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Administrative Assistant Miles, Accountant Renee Lynch and Attorney Sarah Spector were present.

Captain Barr and Firefighter Giffin attended part of the meeting. No public in attendance.

Setting of Agenda: Commissioner Cammick would like to add board member health insurance to old business. Chief Mickuleit added the letter to state representatives, presented at the workshop, to new business. **Commissioner DeLacey moved to approve the agenda as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**

Approval of Minutes:

1. February 22, 2023, Regular Meeting Minutes **Commissioner Cammick moved to accept the minutes as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**

Treasurer's Report: : 2/17/23 – 3/17/23 Presented by Commissioner Cammick. **Commissioner DeLacey moved to accept the Treasurers Report as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**

Commissioner Price asked about the \$150,000 donation. Chief Mickuleit explained that it was from the Gary Since Foundation for the bunker gear.

Cash Disbursements: 2/17/23 – 3/17/23 Presented by Commissioner Cammick. **Commissioner Cammick moved to accept the cash disbursements as presented. Motion seconded by Commissioner Price. Motion passed unanimously.**

Accountants Compilation Report: : Accountant Renee Lynch presented the month end report for February 28, 2023, Commissioner DeLacey moved to accept Accountants Compilation Reports. Motion seconded by Commissioner Price. Motion passed unanimously. Matlacha/Pine Island Fire Control District

Commissioners' Expenses: None.

Guest Speakers: None.

Public Comment: No public in attendance.

Firefighters: None.

Union: None.

Old Business:

1. **Station 2 land acquisition** The property is officially ours. TDM has offered to continue the work for us and move forward with the strapping of the property. Sarah Spector presented an contract addendum adding the strapping to the scope of work at a cost not to exceed \$500. **Commissioner Price moved to accept the addendum and move forward with the strapping. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

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2. Annexation Update: Attorney Sarah Spector informed the board that there has not been a meeting at the city since the appointment of the interim City Manager. She will follow up as soon as they have their meeting.
3. Hurricane Restoration Update: Assistant Chief Allen updated the board on the current status of repairs at all of the stations. Station 1 is being remediated of mold before moving on to putting things back together. Station 3 has a new roof and will be getting new siding on the entire south side of the building.
4. Board Member Health Insurance: Commissioner Cammick opened the discussion stating that he doesn't feel that enough thought was given to other options. He feels that the board should be able to get insurance through the district, however at the cost of the commissioner, not the district. Commissioner DeLacey agrees that she would like to consider this matter further. Commissioner Player asks how much an individual plan would cost. Administrative Assistant Miles responded that the cost is about \$700 a month for an individual plan, and has a deductible of \$2,500 a year. Commissioner Price believes that taking the cost to the district out of the questions, that he does not object to the commissioners paying for their own premiums. He also asked if it has been verified with our insurance company that board members are allowed to be on the plan. Ms. Miles will ask the insurance company.
Commissioner Cammick moved to allow commissioners to join the District's health insurance, to be fully paid by the Commissioner. Commissioner Price amended the motion to include "if allowed by the insurance carrier". Motion seconded by Commissioner DeLacey. Roll call vote taken.
Price: yes
DeLacey: yes
Player: yes
Hernandez: absent
Cammick: yes

New Business:

1. Performance Review: Chief Mickuleit informed the board that administration put out an RFP in accordance with the guidelines and received no responses. Administration then reached out to a company that originally reached out to us a year ago and asked for a proposal. They are not able to complete the audit in time to meet the current due date, however they prepared a proposal. Attorney Sarah Spector informed the board of S.B. 250, noting that it would extend the deadline for special districts hit with hurricane Ian for an additional 24 months. The board agreed to have Ms. Spector add an addendum to the proposal noting that if the senate bill passes, the district can cancel the contract, if necessary, to go out for more bids.
2. Letter to State Representatives: Commissioner Hernandez presented a letter to potentially send to state representatives to ask for funding delegated for our District due to the destruction of Hurricane Ian. Ms. Spector edited the letter slightly and presented it to the board for approval. **Commissioner Price moved to approve the letter as written. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

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Chief's Report:

- Accountant Renee Lynch announced her retirement from the District. She plans to stay with the District through the upcoming audit and budget in September 2023, but will be leaving after that. She will be greatly missed!
- Union Negotiations will begin next month.
- The ice machine at Station 1 needs to be replaced. It has been repaired multiple times now and is not worth fixing any more. **Commissioner DeLacey moved to replace the ice machine at station 1. Motion seconded by Commissioner Price. Motion passed unanimously.**
- Chief Mickuleit and Assistant Chief Davis will be attending FDIC next month. Budgeted in capital outlay is a new training prop. We plan to purchase this prop at the conference, because they are usually significantly cheaper than ordering them. **Commissioner Price moved to allow Chief Mickuleit to purchase the budgeted training prop at FDIC. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
- The new website is up and running. It has a few new features, like online payment for inspections and an email list you can sign up for.
- The District participated in Spring Fest. Fire Inspector Ulrich and the shift personnel attended spring fest at the school and handed out candy to the kids.
- We had entanglement training this past week. Assistant Chief Davis created a new prop and the personnel enjoyed it.
- The annual egg hunt will be the Saturday before Easter, April 8th, at Station 1.
- The county is currently under a burn ban.
- The current year budget included a rescue truck. We have been looking into different options, and unless we pay a significant amount more we will be out about a year. Administration would like to move forward with the purchase with the blessing of the board. **Commissioner Cammick moved to continue with the plan to purchase a rescue truck in this fiscal year. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
- Last week was employee appreciation. The three chiefs brought lunch to all three shifts. Congratulations to John Cook for the Hot Shot award and Courtney Ulrich for Employee of the year.
- E-153 successfully rescued a kitten that had climbed too far up a pool cage this week.
- Last weekend with the help of the Lee County Sheriff's Office crews successfully found and brought back to shore a kayaker lost in Jug Creek in the dark.
- Crews participated in read across America this month.
- Assistant Chief Allen gave an update on the ALS program. Ride times are going well and the medics are getting some good experience.
- Assistant Chief Davis presented the call report for the month of February.

Public Comment: No public in attendance.

Good of the District: Commissioner DeLacey mentioned that she heard from several parents that they were happy to see the Fire Department participating at the school. Assistant Chief Allen mentioned a food drive being held March 27-April 10. Non perishable items can be dropped off at any lee county library.

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Adjournment:

Commissioner Cammick moved to adjourn. Motion seconded by Commissioner DeLacey.

Motion passed unanimously.

Meeting adjourned.

Respectfully submitted,

Sarah Miles

District Administrative Assistant

Board Secretary