

**Matlacha/Pine Island Fire Control District  
Minutes for Regular Commissioners Board Meeting  
August 23, 2023**

**Call to Order:** Commissioner Player called the meeting to order at 5:00 p.m.

**Invocation:** Commissioner DeLacey led everyone in the invocation.

**Pledge of Allegiance:** Commissioner Player led everyone in the Pledge of Allegiance.

**Roll Call:** Commissioner Player, Hernandez, DeLacey and Cammick were present. Commissioner Price was excused.

Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Administrative Assistant Miles, Accountant Renee Lynch, and Attorney Sarah Spector were present.

Firefighters Baluja and Young joined later.

Public: Chief Lamb and John Pine were also in attendance.

**Setting of Agenda:** Commissioner Hernandez moved to approve the agenda as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.

**Approval of Minutes:** July 17, 2023, Special Meeting Minutes Commissioner Cammick moved to accept the minutes as presented. Motion seconded by Commissioner Hernandez. Motion passed unanimously.

July 24, 2023, Workshop Meeting Minutes Commissioner Cammick moved to accept the minutes as presented. Motion seconded by Commissioner Hernandez. Motion passed unanimously.

July 26, 2023, Regular Meeting Minutes Commissioner DeLacey moved to accept the minutes as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.

**Treasurers Report:** 7/22/23 – 8/18/23 Presented by Commissioner Cammick. Commissioner Hernandez moved to accept the Treasurers Report as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.

**Cash Disbursements:** 7/22/23 – 8/18/23 Presented by Commissioner Cammick. Commissioner Cammick moved to accept the cash disbursements as presented. Motion seconded by Commissioner Hernandez. Motion passed unanimously.

**Accountants Compilation Report:** Accountant Renee Lynch presented the month end report for July 31, 2023, Commissioner Cammick moved to accept Accountants Compilation Reports. Motion seconded by Commissioner Hernandez. Motion passed unanimously.

**Commissioners' Expenses:** None.

**Guest Speakers:** None.

**Public Comment:** No public comment.

**Firefighters:** None.

**Union:** None.

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**Old Business:**

1. **Station 2 land acquisition:** Just need signatures on the Deed and the lot split will be completed. The Chief reached out to the architect that designed Station 4 to get a rough idea of what design costs would be for Station 2. The board agrees to proceed with an RFP for architectural services to keep the building in motion. **Commissioner Hernandez moves to have administration prepare an RFP for architectural services for the rebuilding of station 2. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
2. **Annexation Update:** Both interlocal agreements have been reviewed by both parties and are presented to the board tonight. The first agreement relates to the voluntary annexation of properties which were originally within MPIFCD's taxing district. In summary, the agreement allows for the City of Cape Coral to immediately take over service of these properties and provides for payment of 10 years of ad valorem taxes to be paid to MPIFCD in return. There was discussion as to how much this was going to be, Chief Lamb is getting with the finance director and will get back with the board before the end of the meeting. Additionally, the agreement states that the City will not pursue the involuntary annexation of any of the properties that are in the city limits, but still within the MPIFCD taxing district. The second of the two agreements is an automatic aid agreement between the two fire departments. This would allow for a boundary to be agreed upon by the two chiefs that both departments would service. This agreement allows both parties to better service our overlapping areas as well as providing ISO points. The board returns to the approval of these two items after New Business # 2.  
Chief lamb came back to the Board to inform them that the estimate made by the county for the 10 years' worth of ad valorem taxes due to the district was approximately \$59k. **Commissioner Hernandez moved to accept the Interlocal agreement with the City of Cape Coral relating to Annexation. Motion was seconded by Commissioner Cammick. Motion passed unanimously.**  
**Commissioner Hernandez moved to accept the Interlocal agreement with the City of Cape Coral relating to Automatic Aid. Motion was seconded by Commissioner DeLacey. Motion passed unanimously.**
3. **Hurricane Restoration Update:** Assistant Chief Davis gives an update on all the station's statuses with repairs. Crews should be back in Station 1 by the end of the month.

**New Business:**

1. Resolution 2023-005 Budget Amendment 2023-002  
Accountant Renee Lynch presented a budget amendment to correct the budget for hurricane related expenses incurred but not originally budgeted for as well as correcting beginning fund balances to actual audited fund balances as of 9/30/22.  
**A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, BUDGET AMENDMENT #2023-002; PROVIDING FOR AN EFFECTIVE DATE. Commissioner DeLacey moved to approve the amendment as presented. Motion seconded by Commissioner Hernandez. Motion passed unanimously.**

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2. Resolution 2023-006 FEMA Community Disaster Loan

As discussed in previous meetings, there is a loan available to the district through the federal government. This loan has historically been forgiven. This resolution is just the approval from the board to move forward with the promissory note. This will not cost the district anything, and there will still need to be further approval to pull from these funds in the future.

**A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, AUTHORIZING THE FIRE CHIEF, BENJAMIN MICKULEIT, TO REQUEST A LOAN UNDER THE COMMUNITY DISASTER LOAN PROGRAM OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR A MAXIMUM AMOUNT OF \$450,700 TO RECEIVE AND MANAGE THESE FUNDS, AND FOR OTHER PURPOSES.**

**Commissioner Hernandez moved to approve the resolution as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

3. Medical Director Contract Renewal:

The current contract with Dr. Abo is due to expire October 1, 2023. Chief Mickuleit presented the Board with the updated contract. The only changes from the previous contract are the effective dates and the annual fee, which is increasing to \$32,000 per year. Administration's recommendation is to continue the contract with Dr. Abo.

**Commissioner Cammick moved to approve the contract as presented.**

**Commissioner Hernandez seconded the motion. Motion passed unanimously.**

**Chief's Report:**

- A Calander for next fiscal year was presented to the Board. Meeting dates are suggested for the 4<sup>th</sup> Wednesday of the month, except for November and December. Workshops will be the Monday preceding the regular meeting, starting in January. The board agreed to keep this schedule.
- Reed Smith has suggested that if we want to pursue our insurance company for reimbursement of the settlement agreement, that we should move forward sooner than later. **Commissioner Hernandez made a motion to move forward with Reed Smith to pursue the insurance company for reimbursement. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
- **Assistant Chief Allen updated the board on the status of the COPCN. It has been approved by the county commissioners, once we get a copy in hand we can file with the state for our license.**
- **Credentialing is also going well. So far 4 of 4 have made it through and there are a few more attempts next Monday.**
- **Pinning ceremony will be held on the 31<sup>st</sup> at the catholic church at 6pm. Find Swine will be serving the food.**
- **Assistant Chief Davis gave the call report for July 2023.**

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**Public Comment:**

Firefighter Baluja commented that he is happy with the direction the district is headed.

**Good of the District:**

- The pool event was a success.
- Back to school was a success.

**Executive Session:** This was not needed. The Chief noted that the items discussed relating to the union contract seemed to go over well with the crews and we hope to have the contract wrapped up soon.

**Adjournment:**

**Commissioner Cammick moved to adjourn. Motion seconded by Commissioner Hernandez.**

**Motion passed unanimously.**

Meeting adjourned.

Respectfully submitted,

*Sarah Miles*

District Administrative Assistant

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Board Secretary