

**Matlacha/Pine Island Fire Control District**  
**Minutes for Workshop Meeting**  
**July 22, 2024**

**Call to Order:** Commissioner Player called the meeting to order at 5:04 p.m.

**Invocation:** Commissioner Hernandez led everyone in the invocation.

**Pledge of Allegiance:** Commissioner Player led everyone in the Pledge of Allegiance.

**Roll Call:** Commissioner Cammick, Player, Hernandez, Price and DeLacey were present. Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Finance Manager Miles, Captain Simer, Admin Assistant Angela Kerr, and Attorney John Miller were present.

**Public Comment:** None.

**Business:**

1. 5-year plan/budget: Finance manager Miles presented the third draft for the current 5-year plan. Assumptions during preparation were made based on discussions from the previous workshops. The main update to this is the inclusion of the hard numbers received July 1<sup>st</sup>. Mrs. Miles explained that although there was an increase from the soft numbers, we are still much lower than hoped. There is a good chance that the board will need to address amounts in reserves and unassigned fund balance in order to balance the budget for Fiscal year 2025.
2. Chief Mickuleit Contract: The Chief's contract expires in August. Attorney John Miller presented a few changes to the contract that were discussed at the previous workshop. There were some changes discussed between the parties and the conclusion that those changes would be presented at Wednesday's regular meeting for final approval.
3. Fee Schedule: Administrative Assistant Kerr prepared a comparison of fees with other local fire districts. The District is significantly behind others in all areas. Administration presented a suggested revised fee schedule that includes updates to bring the District up to the average cost for these items. There was a consensus from the board that this schedule needs to be updated and agreement on the amounts. A resolution will be brought forward at the August meeting to ratify these changes.

**Adjournment:**

**Commissioner Cammick moved to adjourn. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Meeting adjourned.

Respectfully submitted,  
*Sarah Miles*  
District Finance Manager

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Board Secretary