

**Matlacha/Pine Island Fire Control District
Minutes for Regular Commissioners Board Meeting
April 26, 2023**

Call to Order: Commissioner Player called the meeting to order at 5:00p.m.

Invocation: Commissioner DeLacey led everyone in the invocation.

Pledge of Allegiance: Commissioner Player led everyone in the Pledge of Allegiance.

Roll Call: Commissioner Player, Cammick, Price, Hernandez and DeLacey were present. Assistant Chief Allen, Administrative Assistant Miles, and Attorney Sarah Spector were present. Captain Barr, Captain Simer, and Firefighter Vilchez were in attendance. City of Cape Coral Fire Chief Lamb and Aaron from the American Legion were also in attendance.

Setting of Agenda: Commissioner Hernandez moved to approve the agenda as presented. Motion seconded by Commissioner Price. Motion passed unanimously.

Approval of Minutes:

1. March 20, 2023, Workshop Meeting Minutes Commissioner Cammick moved to accept the minutes as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.
2. March 22, 2023, Regular Meeting Minutes Commissioner Hernandez moved to accept the minutes as presented. Motion seconded by Commissioner Price. Motion passed unanimously.

Treasurer's Report: 3/17/23 – 4/21/23 Presented by Commissioner Cammick. Commissioner Price moved to accept the Treasurers Report as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.

There was a question about the \$25 wire fee for purchase of Station 2 land.

Cash Disbursements: 3/17/23 – 4/21/23 Presented by Commissioner Cammick. Commissioner Hernandez moved to accept the cash disbursements as presented. Motion seconded by Commissioner Price. Motion passed unanimously. There was a question about the large checks to Zito Construction. Administrative Assistant Miles explained that these amounts are all insurance covered expenses.

Accountants Compilation Report: Administrative Assistant Miles presented the month end report for March 31, 2023, Commissioner Cammick moved to accept Accountants Compilation Reports. Motion seconded by Commissioner Hernandez. Motion passed unanimously.

Commissioners' Expenses: None.

Guest Speakers: None.

Public Comment: No public comment.

Firefighters: None.

Union: DVP Barr updated the board on the start of union negotiations and that the crews are excited to begin the credentialing process.

Old Business:

1. Station 2 land acquisition The engineer is still currently working on strapping the parcels together.

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2. Annexation Update: Attorney Sarah Spector informed the board that there is a meeting set for May 18th at 1:30 pm. **Commissioner Hernandez moved to give Commissioner Price, with Chief Mickuleit and Sarah Spector the authority to negotiate the interlocal agreement and bring the final to the board for approval. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
3. Hurricane Restoration Update: Assistant Chief Allen updated the board on the status of repairs at all of the stations. Station 1 is close to being completed. Station 3 has a new roof and will be getting new siding on the entire south side of the building. The main outstanding item at Station 1 is the men's and women's bathrooms upstairs. Insurance has agreed to pay for the investigation of the floor in the men's bathroom. Since there is already a budgeted amount for the remodel of the upstairs bathrooms administration asked the board if they would like to move forward with the complete remodel since it will already be partially torn out. All commissioners agree that it makes sense to move forward with it now while it is all torn out. Since the amount is already budgeted no additional approvals are needed currently. Administration will keep the board informed of the progress. The comfort stations on the island will be decommissioned over the following weeks. The only one to remain for the time being is at Flamingo Bay.
4. Performance Review: The initial company that we received a quote from responded to our offer to allow an out if the extension house bill was passed. They are not willing to add this addendum to the agreement. We have also reached out to another company that Chief Mickuleit heard of from Bayshore Fire. They just provided a quote for \$33k and will be able to perform the review in time for the initial deadline. Their report will not be as informative as the original company; however, it will meet the requirement of the statute. The board agreed that the main concern is to meet the requirements of the statute and preferably on time. **Commissioner Hernandez moved to allow Chief Mickuleit to enter into an agreement with this company with review by the attorney Sarah Spector and the Board Chair. Motion seconded by Commissioner Price. Motion passed unanimously.**

New Business:

Annual Audit Engagement Letter: The annual audit engagement letter was presented to the board. This is for our required financial audit, with the same company that we have used for quite a few years now. The estimated cost is \$30k plus the implementation of GASB 87, a change in presentation of leases. **Commissioner Price moved to approve the engagement letter as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Chief's Report:

- We have submitted our COPCN to move forward with becoming an ALS department. This is the first big step in the approval process. We will hear from the county within 90-120 days if we are approved. In that time there may be other things that will need to be signed or approved and will need the Board's approval to move forward. **Commissioner Hernandez moved to give the Chief authority to sign any agreements or documents needed to proceed with the ALS program. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

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- We began union negotiations this month.
- We have ordered the rescue truck. The main hold-up will be electronics and hope to have it in a few months
- The ice machine at Station 1 has been replaced.
- We participated in Friday Night Lights at Golisano's last Friday.
- The crews participated in search and rescue co-op training in Estero.
- We had in-service with Dr. Abo this week.
- The Easter egg hunt went well. Thousands of eggs and we provided breakfast as well.
- We have gone out for hire, applications close May 5th.
- Crews got to train with pig lungs. It was a great opportunity for them to see how those systems work.
- Repairs to the bridge in Matlacha will begin next week.
- We had arbitration on the current litigation we are in this week. We will update the board when we know more.
- Call report for the month of March.

Public Comment: No public comment.

Good of the District:

- Captain Simer brought up that there is a home in Matlacha that we will get to use for training before it is demolished.
- Shred day May 6th 11-1
- Kiwanis is repairing the park in St. James on May 11th.
- American Legion made a large donation to Kiwanis.
- Aaron from American Legion asked if the district would like to be a part of their hurricane seminar they plan to have in May.

Adjournment:

Commissioner Price moved to adjourn. Motion seconded by Commissioner DeLacey. Motion passed unanimously.

Meeting adjourned.

Respectfully submitted,

Sarah Miles

District Administrative Assistant

Board Secretary