

**Matlacha/Pine Island Fire Control District
Minutes for Regular Commissioners Board Meeting
September 25, 2024**

Call to Order: Commissioner Player called the meeting to order at 5:42 p.m.

Invocation: The invocation and pledge were omitted since they were included in the final budget hearing.

Pledge of Allegiance:

Roll Call: Commissioners Player, Cammick, Hernandez and DeLacey were present. Commissioner Price was excused.

Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Finance Manager Miles, Firefighter Vilches, Engineer Russ, and District Attorney John Miller were present.

Public: Ed Keiser

Setting of Agenda: Commissioner DeLacey moved to approve the agenda as presented. Motion seconded by Commissioner Hernandez. Motion passed unanimously.

Approval of Minutes:

1. August 26, 2024, Workshop Meeting Minutes **Commissioner Hernandez moved to accept the minutes as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
2. August 28, 2024, Regular Meeting Minutes **Commissioner Cammick moved to accept the minutes as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Treasurers Report: 8/24/24 – 9/20/24 Presented by Commissioner Cammick. **Commissioner Hernandez moved to accept the Treasurers Report as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Cash Disbursements: 8/24/24 – 9/20/24 **Commissioner Cammick moved to accept the cash disbursements as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Accountants Compilation Report: Finance Manager Miles presented the month end report for August 31, 2024. **Commissioner DeLacey moved to accept the Accountants Compilation Report. Motion seconded by Commissioner Cammick. Motion passed unanimously.**

Commissioners' Expenses: None.

Guest Speakers: None.

Public Comment: None.

Firefighters: None.

Union: Firefighter Vilchez, from the Union, wanted to congratulate the Board and Administration on receiving the grant for Station 2 rebuild.

Old Business:

1. **Station 2 update/ Architecture Preliminary Design:** Since the last meeting, the District was approved to move forward with the grant through Lee County, for the re-construction of Station 2! Administration has met once with the county and assigned grant manager and

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discussed the initial steps. Currently the county is working through an environmental review and beginning working on the final agreement. We hope to have an executed agreement by the first of the year and move forward with construction from there.

2. Legislation Update: None.
3. Insurance lawsuit Settlement: None.

New Business:

1. Resolution 2024-015: Commitment of Fund Balances Finance Manager Miles presented the board with the proposed ending fund balances per the amended budget for FY 2024. **Resolution 2024-015: A resolution of the Matlacha/Pine Island Fire Control District of Lee County, Florida, adopting amounts of commitments and assignments of fund balance at September 30, 2024 pursuant to the fund balance policy, as amended; providing for an effective date. Commissioner Cammick moved to accept the resolution as presented. Motion seconded by Commissioner Hernandez. Motion passed unanimously.**
2. Resolution 2024-016: Amendment to Rules of Meeting Decorum: Attorney John Miller presented a few minor changes to the rules of meeting decorum. **Resolution 2024-016: A resolution of the Matlacha/Pine Island Fire Control District of Lee County, Florida, adopting amended rules relative to public participation in district meetings and providing for an effective date. Commissioner DeLacey moved to accept the amended fee schedule as presented. Motion seconded by Commissioner Cammick. Motion passed unanimously, by roll call vote.**
3. Setting of dates for FY 2025 meetings: Finance Manager Miles presented the calendar for FY 2025, proposing dates for regular meetings on the 4th Wednesday of each month except for November and December, where they will be the 3rd Wednesday. And Workshops on the Monday or Tuesday preceding the monthly meetings beginning in January. The commissioners were good with what was presented. Administration will advertise and send out meeting reminders.
4. VFIS Coverage Update: Chief Mickuleit and Finance Manager Miles explained to the Board that VFIS, who has been our insurance carrier for everything other than health and workers comp has decided to drop our coverage for building and management liability. They are willing to keep the other smaller policies. Atkinson and Associates are currently out shopping for those policies from somewhere else, however with talking to other districts we are expecting quite and increase in cost. Andrew Atkinson will be at the next regular meeting in October to talk with the board about this change and our options.

Chief's Report:

- Engineer Russ talked about the crew's response to a structure fire last week.
- Chief gave an update on Hurricane Helene and the district's current operations.

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- As a part of the response to the approaching storm we have gotten sand and sandbags delivered for the community. While receiving a delivery of sand one of the trucks took out our internet at station 1.
- Administration has been in contact with the county and DOT regarding the Little Pine Island Bridge. There doesn't seem to be much change in the status, and we have been told that the lights will be checked post storm.
- The approximately 50-year-old air compressor stopped working today and given the incoming storm we needed to get a new one quickly.
- Assistant Chief Davis gave the monthly call report.
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Public Comment: Ed Keiser commended administration and the board for the great job they are doing. He also asked a few questions about the ladder truck.

Good of the District:

Open House on Oct 26 the Lee Health Blood Mobile will be there too. Fall Festival on Oct 25. Fire Prevention the first week of Oct.

Executive Session: Union Contract. Attorney John Miller stated for the record that the individuals allowed in executive sessions related to union negotiations are the board, chief, and any of his designees. The Chief has designated his negotiating team to be, himself, Assistant Chief Matthew Davis, Assistant Chief Cody Allen, Finance Manager Sarah Miles, and District Attorney John Miller. These individuals will be in the executive session along with all 5 board members.

The meeting resolved into executive session at 6:22pm.

The meeting resolved back into regular session at 6:56pm.

Adjournment:

Commissioner DeLacey moved to adjourn. Motion seconded by Commissioner Cammick. Motion passed unanimously.
Meeting adjourned.

Respectfully submitted,
Sarah Miles
District Finance Manager

Board Secretary