

**Matlacha/Pine Island Fire Control District
Minutes for Regular Commissioners Board Meeting
May 24, 2023**

Call to Order: Commissioner Player called the meeting to order at 5:01 p.m.

Invocation: Commissioner DeLacey led everyone in the invocation.

Pledge of Allegiance: Commissioner Player led everyone in the Pledge of Allegiance.

Roll Call: Commissioner Player, Hernandez and DeLacey were present. Commissioners Price and Cammick were excused.

Chief Mickuleit, Assistant Chief Davis, Assistant Chief Allen, Administrative Assistant Miles, Accountant Renee Lynch, and Attorney Sarah Spector were present.

Captains Barr and Simer, Engineers Russ and Rogowski, Firefighters Vilchez, Giffin, Cole, Stanley, Baluja, and Busbee were in attendance. City of Cape Coral Fire Chief Lamb was also in attendance.

Setting of Agenda: Chief Mickuleit asked to add a budget amendment resolution to new business. **Commissioner Hernandez moved to approve the agenda as amended. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Executive Session: Litigation

*The board resolved into executive session at 5:04 pm
The board resolved back into regular session at 5:41 pm*

Approval of Minutes: April 26, 2023, Regular Meeting Minutes **Commissioner Hernandez moved to accept the minutes as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Treasurers Report: 4/22/23 – 5/19/23 Presented by Commissioner Player. **Commissioner DeLacey moved to accept the Treasurers Report as presented. Motion seconded by Commissioner Hernandez. Motion passed unanimously.**

There was a question about the \$25 wire fee for purchase of Station 2 land.

Cash Disbursements: 4/22/23 – 5/19/23 Presented by Commissioner Player. **Commissioner Hernandez moved to accept the cash disbursements as presented. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**

Accountants Compilation Report: Accountant Renee Lynch presented the month end report for April 30, 2023, **Commissioner DeLacey moved to accept Accountants Compilation Reports. Motion seconded by Commissioner Hernandez. Motion passed unanimously.**

Commissioners' Expenses: None.

Guest Speakers: None.

Public Comment: No public comment.

Firefighters: None.

Union: DVP Barr noted that there has been some tension around the collective bargaining contract, but those items are being addressed and working on being resolved.

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Old Business:

1. Station 2 land acquisition: The engineer is still currently working on strapping the parcels together.
2. Annexation Update: Attorney Sarah Spector informed the board that the meeting with the city went well. The city is working on a draft of everything that was discussed and agreed upon. Once the draft is completed and agreed upon on both sides it will be brought back to the board for a final decision.
3. Hurricane Restoration Update: Assistant Chief Allen updated the board on the status of repairs at all of the stations. We have been told that all four stations should be completed before July.
4. Performance Review: The company that the Board chose last month has begun their process. Administration has received an initial request list this week and will be working on getting the requested information to them.

New Business:

1. Workshop Items: Since we were not able to have a workshop Renee briefly updated the board on what revenues would look like with the 20% reduction in taxable value, which the property appraiser told us to expect. There is a strong likelihood that we will end up with a roll forward in millage. Which means that even at a max millage of 3.75 it would still be considered a tax decrease. The board agreed to put the 5 year plan on hold for the time being. The soft numbers will come in June 1st and administration will start running next year's budget projections based off of those.
2. **Resolution 2023-001: A resolution of the Matlacha/Pine Island Fire Control District of Lee County, Florida, approving budget amendment #2023-001; providing for an effective date.** Accountant Renee Lynch and Chief Mickuleit explained the budget amendment. In summary the amendment removes approximately \$800k in capital outlay from the current year's budget and moves it to ending fund balance. The amendment also accounts for the expected refund from FEMA for covered personnel costs from the storm and a reduction in a few other line items that are coming in less than what was expected. Given that next year's funding is uncertain, Chief Mickuleit feels that the best use of our dollars is to go towards keeping personnel. **Commissioner Hernandez moves to approve the budget amendment as presented. Motion seconded by commissioner DeLacey. Motion passed unanimously.**

Chief's Report:

- Captain Simer gave an update on M-151. There is a list of things that needs to be fixed/replaced on the 20-year-old motor, which was supposed to be replaced next year. Three quotes were obtained, and the Chief's were able to obtain a grant from WCIND to cover the entire cost of a new motor. **Commissioner Hernandez moved to accept the grant from WCIND. Motion seconded by commissioner DeLacey. Motion passed unanimously.**
- The commissioner pictures have been added to the website.
- We have hired 3 new employees to replace the 3 lost last month.
- We received a notice from Centennial that the interest rate on the money market account is 3.65%.

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- Hurricane season is approaching. We have purchased a Starlink to utilize after a storm when needed. Sand and sandbags have been provided by the county.
- Assistant Chief Davis presented a maintenance agreement with a new generator maintenance company. The cost will be slightly more than the current company, however we will not go over budget in the repair and maintenance account.
- Considering the current situations administration decided to move forward with paying the working medic incentive to those that qualify, starting with the next paycheck. This amount is already budgeted and will not create any overages in the personnel services budget. **Commissioner Hernandez moves to ratify the decision to start the working medic pay now. Motion seconded by Commissioner DeLacey. Motion passed unanimously.**
- Chief Mickuleit will be out of the country for three weeks in June. Assistant Chief Davis will have full authority to make decisions on the Chief's behalf.
- Matt presented the call report for April 2023.
- Assistant Chief Allen gave an update on recent training. Golisano's Childrens Hospital was out to give a pediatric class last week and Lee Flight will be out this week to teach an airway class.
- Assistant Chief Davis gave an update on fire training. Gerry has been working on a prop for the Denver Drill.

Public Comment: No public comment.

Good of the District:

- Pine Island Playhouse is putting on the BFG play this weekend and next, Friday, Saturday, and Sunday.
- Kiwanis is having a pool party on June 10th.
- Firefighter Baluja asked about incorporation. Commissioner Player stated that the fire district does not really get involved with those conversations.

Executive Session: Collective Bargaining Agreement

*The board resolved into executive session at 6:26 pm
The board resolved back into regular session at 6:56 pm*

Adjournment:

Commissioner DeLacey moved to adjourn. Motion seconded by Commissioner Hernandez. Motion passed unanimously.

Meeting adjourned.

Respectfully submitted,

Sarah Miles

District Administrative Assistant

Board Secretary

RESOLUTION 2023-001

A RESOLUTION OF THE MATLACHA/PINE ISLAND FIRE CONTROL DISTRICT OF LEE COUNTY, FLORIDA, APPROVING BUDGET AMENDMENT #2023-001; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Matlacha/Pine Island Fire Control District (The District) desires to realign the fiscal year 2022-23 budget for estimated actual revenue and expenditures through September 30, 2023, due to the implications of Hurricane Ian; and

WHEREAS, the ending result of these line-item adjustments will increase Fiscal Year 2023 ending fund balance available to roll-forward to Fiscal Year 2024 in view of the anticipated decrease in taxable property values and the resulting decrease in ad valorem tax revenue in Fiscal Year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Matlacha/Pine Island Fire Control District of Lee County, Florida, that:

1. The attached Budget Amendment #2023-001, which is attached hereto and incorporated herein by this reference, is hereby adopted.
2. This resolution will take effect immediately upon its adoption.

DULY ADOPTED at a public hearing the 24th day of May 2023.

Matlacha/Pine Island Fire Control District

Tonya Player, Chair

ATTEST: _____
Neil Price, Secretary

